

## AGENDA

**Meeting:** WESTBURY AREA BOARD

**Place:** Hawkeridge and Heywood Village Hall, 5A Church Road, Heywood, BA13  
4LP

**Date:** Thursday 4 August 2016

**Time:** 7.00 pm

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Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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### Wiltshire Councillors

Cllr Russell Hawker (Vice-Chairman)	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b>	
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> ( <i>Pages 1 - 16</i> )  To confirm the minutes of the meeting held on 2 June 2016.	
4. <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> ( <i>Pages 17 - 18</i> )  To note the following items for information:- <ul style="list-style-type: none"> <li>• Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme</li> </ul>	
6. <b>Older People's &amp; Carers' Champion</b>  The Chairman will introduce and welcome Lorraine Walters, the newly appointed Older People's and Carers' Champion.	
7. <b>Community Use of Defibrillators</b>  To consider the possibility of providing defibrillators in Westbury.	
8. <b>Partner and Community Updates</b> ( <i>Pages 19 - 34</i> )  To receive updates from our partners. Some reports have been received and are included in the pack. <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service</li> <li>• BA13+ Community Area Partnership</li> <li>• Wiltshire Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Westbury Town Council</li> </ul>	
9. <b>Wiltshire Community Land Trust - Helping Wiltshire's Rural Communities to Face their Future</b> ( <i>Pages 35 - 38</i> )  Trevor Cherrett, Chair of Wiltshire Community Land Trust will explain how the Trust can help and support local communities who are developing Neighbourhood Plans.  A copy of a press release issued by the Trust is attached for information.	

10. **Community Engagement Manager 2015/16 Review**

To receive an update from Liam Cripps, Community Engagement Manager on the successes and priorities at a community level over the last 12 months.

11. **Youth Update** (*Pages 39 - 44*)

To receive an update from Jan Bowra, Locality Youth Facilitator and to consider an application for funding.

12. **Community Area Transport Group**

To receive the notes of the Westbury Community Area Transport Group meeting held on 22 July 2016 and to consider the recommendations set out in the notes.

13. **Community Area Grants** (*Pages 45 - 62*)

To consider applications for funding from the Community Area Grants Scheme.

14. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

15. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

**Thursday 6 October 2016 at The Laverton, Westbury, BA13 3EN**

Future Meeting Dates

Thursday 8 December 2016 at The Laverton, Westbury, BA13 3EN

Thursday 2 February 2017 at The Laverton, Westbury, BA13 3EN

# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton, Bratton Road, Westbury BA13 3EN  
**Date:** 2 June 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.05 pm

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Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Russell Hawker, Cllr Gordon King and Cllr Jerry Wickham

### **Wiltshire Council Officers**

Liam Cripps – Community Engagement Officer  
Karen Spence – Public Health Specialist  
Roger Bishton – Senior Democratic Services Officer

### **Town and Parish Councillors**

Westbury Town Council – Cllr Stephen Andrews  
Bratton Parish Council – Cllr John Bartram  
Coulston Parish Council  
Dilton Marsh Parish Council – Cllr Sonja Harris, Cllr John Moody  
Edington Parish Council – Cllr Mike Swabey  
Heywood Parish Council – Cllr Keith Youngs

### **Partners**

Wiltshire Police – Acting Inspector Louis McCoy  
Wiltshire Fire and Rescue Service  
Wiltshire NHS  
BA13+ Community Area Partnership – Carole King, Phil McMullan

**Total in attendance: 21**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of Chairman</u></p> <p>On the proposal of Cllr Gordon King, which was seconded by Cllr Russell Hawker,</p> <p><b>RESOLVED:</b></p> <p><b>To elect Cllr Jerry Wickham as Chairman of the Westbury Area Board for the ensuing year.</b></p> <p style="text-align: center;"><u>Cllr Jerry Wickham in the Chair</u></p>
2.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>He paid tribute to the work of Cllr Gordon King during his term as Chairman. In particular he had started a number of initiatives, including health, which would be continued.</p>
3.	<p><u>Election of Vice-Chairman</u></p> <p>On the proposal of Cllr Gordon King which was seconded by Cllr Jerry Wickham,</p> <p><b>RESOLVED:</b></p> <p><b>To elect Cllr Russell Hawker as Vice-Chairman of the Westbury Area Board for the ensuing year.</b></p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr David Jenkins.</p>
5.	<p><u>Minutes</u></p> <p><b>RESOLVED:</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman, subject to the following amendments:</b></p> <p><b>Minute No 5 – Chairman’s Announcements</b></p> <ul style="list-style-type: none"> <li>• <b>Clean for the Queen – last sentence to read:</b></li> </ul> <p><b>“Carole King also stated that rubbish had been cleared from the Leigh Park area the previous weekend and the Westbury Lions Group would be meeting on 7 May at 10.00am in the Market Place.”</b></p>

6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
7.	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p><b>RESOLVED:</b></p> <p><b>(1) To appoint Councillor representatives to outside bodies for the Municipal Year 2016/17 as follows:-</b></p> <ul style="list-style-type: none"> <li>• Leigh Park Community Centre (Westbury) – Cllr Russell Hawker</li> <li>• Warminster &amp; Westbury CCTV Partnership – Cllr Russell Hawker</li> <li>• Westbury Community Area Partnership – Cllr Gordon King</li> <li>• Westbury Local Youth Network (LYN) – Cllr David Jenkins &amp; Cllr Gordon King (substitute)</li> <li>• Westbury Health &amp; Wellbeing Group – Cllr Gordon King</li> </ul> <p><b>(2) To reconstitute and appoint Councillor representatives to the Westbury Community Area Transport Group (CATG) for the Municipal Year 2016/17 as follows:-</b></p> <p><b>Cllr Russell Hawker Cllr David Jenkins Cllr Gordon King Cllr Jerry Wickham</b></p> <p><b>(3) To note the terms of reference for the working groups as set out in appendix C to the report presented.</b></p>
8.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements, all of which were included in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Careers in Wiltshire: Joint Strategy 2016 – 2020</li> <li>• Adult Care Charging Policy Consultation</li> <li>• Groundwork and Tesco 'Bags of Help' funding</li> <li>• Meet the Funder event 22 June 2016</li> <li>• Your Care Your Support Wiltshire</li> </ul>

The Chairman drew attention to a Dementia Awareness project which was being explained at a workshop due to be held at Fairfield Farm College, Dilton Marsh on 22 July 2016. Full details were available from Fairfield Farm College or from the Wiltshire Community Matters website.

9. Partner and Community Updates

The Area Board received the following updates from key partners:-

- (a) **Wiltshire Police** Acting Inspector Louis McCoy presented his report and drew attention to the revised control strategy for the forthcoming year. The Police and Crime Plan, published by the Commissioner, set the strategic direction for Wiltshire Police and it was noted that the control strategy focussed on operational policing. After intelligence gathering and consultation, it was found that the common thread running through both the Police and Crime Plan and the control strategy for 2016-2017 was vulnerability and exploitation. Consequently, the Force would be focussing on the following four areas:

Domestic abuse  
Cyber crime  
High risk offenders  
High risk victims

Attention was drawn to Smartwater which was an international crime fighting and crime prevention company with an established track record for detecting and deterring criminal activity. The company had created a wide range of crime reduction programmes utilising traceable liquid products which had been highly successful in reducing crimes, such as burglary and metal theft. Members of the public were being encouraged to protect items of property by marking them with Smartwater products.

- (b) **Dorset and Wiltshire Fire & Rescue Service** An update report was received and noted.

- (c) **BA13+ Community Area Partnership** Carole King presented an update report and drew attention to a relaunch of a new emergency card funded by the Police & Crime Commissioner. The purpose of this new ICE card was to help vulnerable people across Wiltshire to feel safer when out and about in the community. These cards were being distributed throughout the Westbury Community Area.

The card was the same size as a credit card and fitted neatly into a wallet or purse. It was bright orange and was clearly visible as something important. On the back there were three white strips where the card holder should write their name, emergency contact numbers, and brief details about any other vital information such as medical conditions,



allergies, health problems, medication etc. Cards were to be widely distributed via libraries, GP surgeries and voluntary groups who supported vulnerable people. It was believed to be the first county-wide scheme of its kind nationally.

Carole King also drew attention to a meeting with the Wiltshire Clinical Commissioning Group (CCG) due to take place on 14 July 2016 at The Laverton, Westbury, the purpose being to discuss the future use of the hospital site.

- (d) **Healthwatch Wiltshire** An update report was received and noted.
- (e) **Westbury Town Council** An update report was received and noted.
- (f) **Bratton Parish Council** Cllr John Bartram reported that there would be elections on 14 June 2016 for two vacancies on the parish Council.

10. Community Use of Defibrillators

The Chairman introduced and welcomed Julia Doel and Stewart Ackland from the South Western Ambulance Service NHS Foundation Trust who were attending to explain and demonstrate how to use a defibrillator.

Julia Doel explained why it was important for communities to have ready access to a defibrillator and stated that she was available to advise communities how to acquire a defibrillator and how one operated. There were a number of ways to purchase a defibrillator from specialist providers together with various loan schemes to help with the purchase. Defibrillators were also available from the Ambulance Trust at a cost of £1,800 plus VAT which could be paid over a period of four years, but these remained the property of the Trust. It was a requirement that all portable defibrillators be registered with the Ambulance Trust and ideally should be checked at least once a week but ideally on a daily basis.

In addition to a defibrillator, it was necessary to purchase or acquire a weather proof cabinet in which to keep the equipment, and also consumable pads which could be purchased from the Ambulance Trust. These pads could only be used once and had a shelf life of two years.

Stewart Ackland then demonstrated the use of a defibrillator which was easy to operate and could be administered by anyone with a minimum of training.

Julia Doel encouraged communities to consider acquiring a defibrillator and she was available to give advice at [Julia.doel@swast.nhs.uk](mailto:Julia.doel@swast.nhs.uk)

During discussion, it was noted that defibrillators were currently provided in

Coulston and Bratton (which had two machines). Discussions were currently taking place in Westbury Town Council regarding the possibility of taking over the phone box in the Market Place, which might be a suitable location for a defibrillator.

The four Wiltshire Councillors would be discussing ways to take this forward.

On behalf of the meeting, the Chairman thanked Julia Doel and Stewart Ackland for their very interesting and informative presentation and demonstration of a defibrillator machine.

11. Mental health Awareness

The Chairman introduced and welcomed Karen Spence, Public Health Specialist, who was attending to make a presentation on Public Health Awareness.

A copy of her presentation is attached to these minutes at Appendix 1.

She explained the importance of mental health and her plan was to identify what was available and to help individuals and their families and friends find access to these services more easily. She was also looking for new initiatives to help curb the increasing rise in mental health disorders.

She informed the meeting that she was very willing to make this presentation available to other area boards and interest groups and a principal task was to train a network of volunteers to help take this important initiative forward.

The Chairman thanked Karen Spence for such an interesting and stimulating presentation.

12. The Big Pledge

Liam Cripps, Community Engagement Manager, reminded the meeting of the Big Pledge activity challenge known as the Road to Rio, the purpose being to stimulate interest in healthy exercise activities in a fun and competitive way.

He explained that there would be an eight week activity challenge from 4 June until 29 July during which time groups of people and individuals were being encouraged to take part, get active and achieve a set goal. He mentioned a few suggestions for consideration, including walking, running, cycling, swimming or rowing and he hoped that people would take up the challenge and help Westbury Community Area become the most active area in Wiltshire.

Further information could be found at [www.wiltshire.gov.uk/bigpledge](http://www.wiltshire.gov.uk/bigpledge).

13.

Community Area Grants

Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2016/17 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests:

**Resolved:**

**(1) Application 1884 – West Wilts Esprit Gymnastics Club**

**To defer consideration of the application requesting £1,000.00 towards the upgrading changing rooms by installing shower cubicles, in order that a representative of the Club could attend to explain the proposal in more detail.**

**(2) Application 1941 – Westbury Rugby Football Club**

**To approve a grant of £5,000.00 towards the provision of new changing rooms.**

**(3) Application 1916 – Dilton Marsh Village Hall**

**To approve a grant of £2,500.00 towards the cost of installing a new lighting and sound system.**

**(4) Application 1952 – Group of Hawkeridge/Westbury Residents**

**To approve a grant of £250.00 towards the cost of a Big Lunch along the Ham to celebrate the Queen's 90th Birthday.**

14.

Future Meeting Dates

It was noted that the next meeting of the Westbury Area Board would be held on Thursday 4 August 2016 at Hawkeridge and Heywood Village Hall, 5A Church Road, Heywood, BA13 4LP.

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**MENTAL HEALTH - WE ALL HAVE IT**



Mental Health Awareness Raising

Karen Spence - Public Health Specialist


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Wiltshire Council  
We're everybody's

We all have mental health, like we all have physical health. Both change throughout our lives. And, like our bodies, our minds can become unwell.



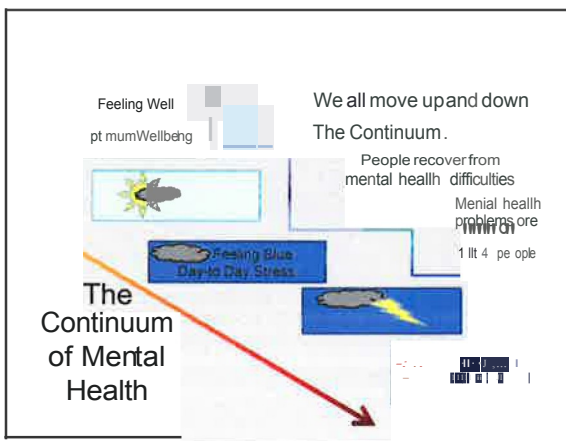
What do we mean by 'mental health'?



- We all have **mental health** as well as **physical health**. They are linked together and we need to look after both
- Mental health is about how we: **think** and **feel** about ourselves and others and **how we interpret events**.
- Our **mental health influences** how we cope, our relationships with others and our self-esteem



About a quarter of the population will experience some kind of mental health problem in the course of a year, with mixed anxiety and depression the most common mental disorder in Britain



Our mental health is like the weather ..... changeable

- It depends on how we are thinking and feeling about what is happening in our lives
- There are lots of things that can influence our emotional or mental health
- and sometimes for the worst .....



## What's in your Stress Bucket ?



## Life's Stressors Come In All Sizes

Problems can happen when our stress bucket overflows



Tap to release stress levels: coping skills

Source: Brabben and Turkington 2002

## Worth remembering .....

- Everyone feels down and stressed sometimes. it's a normal part of life
- Stressful thoughts and feelings and events come ..... and go .....
- We all need ways of looking after ourselves and getting support
- For some of us, we *may* feel down or anxious for longer and it starts to affect our day-to-day life
- Then we *may* need extra things to help

*TIP: It's scientifically proven that noticing the good stuff keeps us well*

## Being well and staying well

There are lots of things we can do to look after ourselves

and help others to do the same .

In pairs: what makes you feel good and helps you cope with life's stressors?

*TIP: It's scientifically proven that noticing the good stuff keeps us well*

Ways to look after your mental health

### Five Ways to Wellbeing **fi**

we all benefit from good relationships. Find ways to see other people.

- Look after your physical health
- Take notice and appreciate what you have got. Take time to look around you, what do you see and hear? "Fake a moment to relax and enjoy!"
- Learn something new, Have fun!
- Make time for your hobbies and interests.
- Get involved in your community. Give to others. A smile goes along way!

Tif: WqJ tt-p

### Five Ways to Wellbeing

Anxiety is one of the most prevalent mental health problems in the UK and elsewhere, yet it is still under-reported, under-diagnosed and under-treated





It is estimated that 70 million working days a year are lost to mental ill-health. Half of all days lost through mental ill-health are due to anxiety and stress conditions

The Sainsbury Centre for Mental Health

**Early warning signs of stress can include:**

- Increase in unexplained absences or sick leave
- Poor performance
- Poor time-keeping
- Withdrawal from social contact
- Unusual displays of emotion e.g. frequent irritability or tearfulness.
- Constant tiredness or low energy

**What might be signs that a person needs extra support?**

- Extremes: e.g. person is more anxious or low than is usual for them, in the context of what is going on in their life.  
 Duration: e.g. their anxiety or low mood is becoming more frequent, it's not just going away.
- Impact on day-to-day life: e.g. noticeable negative impact on aspects of day-to-day living  
 Risk: e.g. that things will get worse; that they can't maintain their usual responsibilities etc

'You don't know how to be a... up to the top of the mountain.

W Talk, but listening too simply being there will mean a lot.

Keep in touch: meet in person, phone, email or text

Don't just talk about mental health: chat about everyday things as well

Q Remember that you are not alone. All things can make a big difference.

Be patient ups and downs can happen.

## Recovery

- With the right help and support, people can and do recover from even the most severe mental ill-health.

Recovery is about much more than the absence of symptoms

- Recovery is about living a meaningful and satisfying life in the presence or absence of symptoms of mental ill-health
- A belief that a more meaningful and satisfying life is possible and attainable is central to recovery
- Stigma, pessimistic attitudes and undervaluing the contributions that people with mental ill-health make can be barriers to recovery

Wiltshire Council  
Wiltshire Council

## Where to turn in a mental health crisis

Crisis could involve: e.g actively suicidal; significant change to thinking and perception of reality (psychosis); behaviour that puts others at risk e.g linked to their dementia etc.

Where to turn:

- GP includes the on call service
- Accident and Emergency Department
- Wiltshire Health and Social Care Service
- Mental health service if person already known
- Samaritans (insert link)
- Police if safety is an issue

Wiltshire Council  
Wiltshire Council

### Reporting Concerns

GP Service

- Out of hours service
- Advice, contact, initial treatment
- Referral to crisis services

Adult Social Care

- Contact Emergency Duty Team to report concerns about vulnerable adults with MH issues and/or concerns when children involved

Police

- Contact police if there is a safety issue

### Mental Health Crisis & other services

Accident and Emergency

- Treatment for self harm/suicide attempt
- Psychiatric Liaison Service and 24 hr on call psychiatrist
- Admission to hospital: only if acutely ill & presenting significant risk to self or others+ Patients detained under MHA

Primary Care Liaison (PCL)

- AWP assessment service linked to GPs
- Takes health and social care referrals for assessment and access to mental health services

Specialist/other mental health Services

- AWP Specialist mental health services
- Eating Disorder Service (level 3)- Oxford Health Referrals
- CAMHS



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## **Chairman's Announcements**

<b>Subject:</b>	<b>Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme</b>
<b>Weblink:</b>	<a href="http://www.wiltshireonline.org">http://www.wiltshireonline.org</a>

### ***What is the Basic Broadband Commitment scheme?***

This scheme has been designed to provide support to the homes and businesses that are unable to receive broadband speeds in excess of 2 megabits per second (Mbps) and who will not be benefitting from the superfast broadband rollout. The scheme was previously referred to as the Universal Service Commitment (USC).

### ***Who is eligible for the scheme?***

Residents who are unable to receive a service of more than 2Mbps and who are not benefitting from the Wiltshire Online superfast broadband rollout programme are eligible to apply to the scheme.

### ***Why is there a subsidy available?***

The subsidy is to provide support for premises which do not have access to broadband speeds of more than 2Mbps at an affordable price; 2Mbps is the minimum speed required to undertake routine activities over the internet. The basic requirement is that premises should not have to pay more than £400 over a 12 month period to access a basic broadband service; this cost represents the monthly charges, installation, hardware and activation costs. The subsidy scheme helps make basic broadband affordable by contributing towards the cost of the equipment and installation.

### ***How does the scheme work?***

Eligible residents are provided with a subsidy code which allows residents to gain access to a subsidised broadband connection, with all of the capital costs and at least part of the installation cost paid for. Residents are able to choose from a number of retail service providers and from a variety of packages to suit their budget and needs.

### ***How has the scheme altered?***

The scheme was originally launched in December 2015 in line with our contractual commitment to provide a basic broadband service via a satellite solution. However, Wiltshire Council has been working closely with BDUK since the launch of the scheme and we are pleased to advise that it has now been extended to include alternative technologies. For a list of current suppliers operating in Wiltshire please see Annexe 1.

Opening up the scheme to alternative technologies should see Wiltshire's residents being able to access a wider range of suppliers.

### ***Does the scheme work the same for wireless technologies as with satellite providers?***

Yes, the subsidy code can be used in exactly the same way with a wireless provider; the subsidy is used to fund the installation and equipment costs the same as with a satellite solution.

The one difference with the wireless technology is that it can be designed to serve multiple premises and could lend itself to a community based solution.

# **Chairman's Announcements**

## ***How do residents apply for the scheme?***

Information about the scheme, including a list of participating providers and an online application form, can be found on the Basic Broadband Commitment pages on the Wiltshire Online website: [www.wiltshireonline.org](http://www.wiltshireonline.org)

## ***Who do I contact if I have any queries about the scheme?***

The Wiltshire Online website ([www.wiltshireonline.org](http://www.wiltshireonline.org)) is intended to be the first port of call for information. However, for specific queries, there is a dedicated email address which is [broadband@wiltshire.gov.uk](mailto:broadband@wiltshire.gov.uk)

## **Annexe 1**

The following is a list of providers who are currently participating in the Basic Broadband Commitment scheme in Wiltshire:

### **Wireless Providers:**

Wessex Internet - <https://www.wessexinternet.com/>

### **Satellite Providers:**

Avonline - [www.avonlinebroadband.com/](http://www.avonlinebroadband.com/)

Bentley Walker - <http://toowayinfo.bentleywalker.com/bduk/>

Broadband Wherever - [www.broadbandwherever.net/home](http://www.broadbandwherever.net/home)

Corsat - [www.corsat.co.uk/bduk/](http://www.corsat.co.uk/bduk/)

Digiweb - [www.digiweb.com/satellite/](http://www.digiweb.com/satellite/)

Europasat - [www.europasat.com/](http://www.europasat.com/)

ibub Communications - <http://www.ibub.co.uk/satellitescheme/>

Not Spot Broadband - <http://notspotbroadband.com/grant-schemes/>

Prime Satellite Broadband - <http://www.primesatellitebroadband.com/>

Primetech - [www.primetech-bduk.co.uk](http://www.primetech-bduk.co.uk)

Rural Broadband - [www.ruralbroadband.co.uk/](http://www.ruralbroadband.co.uk/)

Satellite Internet - [www.satelliteinternet.co.uk/](http://www.satelliteinternet.co.uk/)



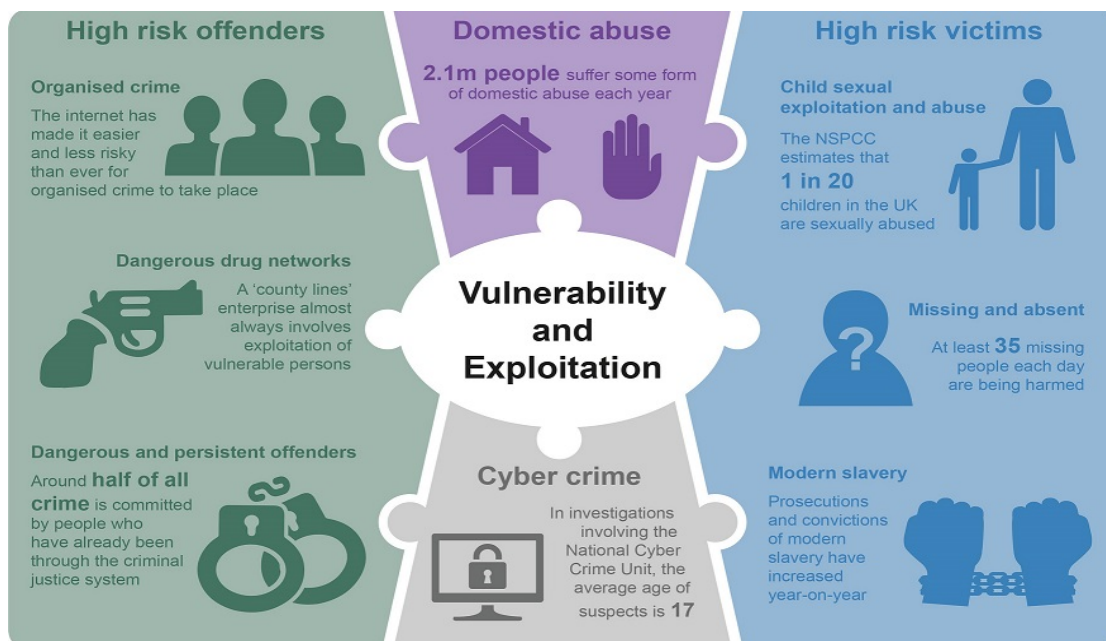
## Westbury Area Board July, 2016.

I would like to start this report by introducing our revised control strategy for the forthcoming year. The Police and Crime Plan, published by the commissioner, sets the strategic direction for Wiltshire Police and the control strategy focuses on operational policing. The control strategy is the final document that emerges after an intense period of intelligence gathering where we assess what the greatest risks are to people living in Wiltshire and Swindon, whilst considering national threats as well.

The control strategy also reflects the changes in patterns of crime and behaviour. Both the Police and Crime Plan and the control strategy are dynamic and flexible, allowing for priorities to be adapted according to any changing needs in the local community. The common thread running through both the Police and Crime Plan and the control strategy for 2016 – 2017 is vulnerability and exploitation.

Specifically, the Force will focus on four areas:

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



I would like to follow up on a piece I wrote in our last report about Horizon. We were asked for some feedback from within the community about how Horizon has developed and continue to develop.

It was identified at an early stage that it would be of great benefit to align the new services alongside the existing witness care function. This would provide a seamless and consistent end to end service enabling us to allocate a single point of contact to every victim and witness. We have supported over 3000 vulnerable victims and have coordinated and managed more than 10000 victims and witnesses for court and our service continues to expand. Since January this year, we have added victims of dwelling burglary, action fraud and standard domestic violence to the list of offences in which we automatically offer early support and provide signposting for, a positive addition which has enabled many more victims to receive support. Moving forward, we are looking to develop our work with the force hate crime advisors to ensure a relevant and local service for them.

The following are ways in which Horizon support victims and witnesses;

- To identify vulnerability and early support needs, putting in place referrals and signposting appropriately.
- To be the listening ear on the telephone, where vulnerable victims can ‘touch base’.
- To contact and liaise with relevant Police officers/ agencies on behalf of the victim
- To ensure they are updated on the details of their court case, at every stage via letter and telephone
- To ensure that special measures are put in place for vulnerable victims attending court
- To establish and put in place transport, accommodation and childcare needs for those attending court
- To send a letter to all victims of personal crime who have not been identified as vulnerable, offering signposting where required
- To process and update victims with regard to Right to review applications

Feedback from a recent survey conducted with Victims that Horizon has assisted with:

*‘No improvement needed, everyone was first class and understanding’*

*‘I was pleasantly surprised at the service offered’*

*‘Service was better than expected and better than other areas that she has lived in’*

*‘Absolutely fantastic. I couldn’t praise them enough for being so understanding of my needs. Just an amazing service.’*

*‘I was really happy with the help that my son received. It gave him a bit of confidence and also scared him into not retaliating.’*



## **COMMUNITY MESSAGING (Right and relevant information supplied to you and the right time.)**

Working with our local communities, we have been developing ways to reach out to all our communities and keep everyone up to date with the latest information that matters to you in your area.

The challenges that face us in 2016 of getting the right messages to the right people at the right time as well as balancing our demands with the threats/harm/risks that may be presented within our local community remains a continuing area for development. Through feedback and working with our local communities, we have developed the use of <https://www.wiltsmessaging.co.uk/> and are now sending out daily updates around crimes that matter to you in your area. This is enabling us to reach as much of our community as possible, as quickly as possible and impart any new crime prevention advice or information about incidents that may affect you in your community that we feel you need to know about. We have received some very positive feedback around this and below is a response from a Tisbury community member about how well received they have found the new way of working.

*'Congratulations on the 'Daily Crime Update'; this is exactly the kind of solution we were looking for'*

Please can I encourage you to speak to all members of your community and encourage them to sign up to Wiltshire messaging. It is free and a very good way of keeping all our communities connected.

## **USEFUL INFORMATION**

In some other news, Sgt Louis McCoy has recently conducted a press release in relation to lost/found/stolen property. We often have a large amount of property handed to us that we are unable to unite with its rightful owner and this can hinder crime investigations as well as be frustrating in our attempts to unite the property with its rightful owner. I would encourage you all to read it and speak to your communities to help us safeguard their property and reunite it where possible.

**<http://www.wiltshiretimes.co.uk/news/14507563>. 39 Register items online 39 police say in hope of re uniting property with owners/**

## **UPDATE OF COMMUNITY POLICING PILOT**

Police and Crime Commissioner, Angus Macpherson met with Chief Constable Mike Veale, and has agreed that Wiltshire Police is to implement a new model of policing across the whole Force which aims to improve the service the public receives. The Community Policing Team model has been successfully trialled in Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere, and will now be rolled out across the county.

Throughout the pilot, Wiltshire Police has been gathering feedback from members of the public, specifically victims of crime. We have been asking them about the service they have received, and have found that the new model has given them a more positive experience.

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

## **LOCAL CRIMES**

Since the 1<sup>st</sup> June 2016, Westbury has seen 2 reports of Dwelling Burglaries, one of which relates to an insecure property, enquiries are still ongoing in relation to these investigations.

Separately, Rueben MILLAR, 24 years of Westbury, has been charged with Dwelling Burglary following a burglary in Westbury, in May of this year. He has been bailed with conditions, to Chippenham Magistrates Court on the 01<sup>st</sup> September.

There has been a slight increase in incidents classed as 'Violence against the Person' throughout the month of June, with a rise of an average of 19 offences, to 25. Violence against the person, does not necessarily mean that someone has been physically assaulted, and can include incidents where threats have been made. A large proportion of these incidents have related to threats, or violence which has occurred within a private space. There have been no reports of any violence during night time economy (Friday and Saturday nights) in the town centre.

Recent months has seen an increase in reports of Antisocial Behaviour in and around Edward Street, with reports of large groups of youths gathering and causing noise nuisance of criminal damage. This was set as a Policing Priority at the last Neighbourhood Tasking Group. As a result, a number of names have been obtained, and work is being carried out to ensure that their behaviour does not escalate. Graffiti was caused to walls of the car park, and as a result Police are working with a 15 year old male who has admitted causing damage, and has agreed to take part in a Community Resolution to repaint the walls, which will cover the graffiti.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

**James Brain**

**Community Policing Team Inspector**

**Trowbridge & Warminster**



## **Wiltshire Fire & Rescue Service**

### **Operational Report for Westbury Fire Station 1<sup>st</sup> June to 14<sup>th</sup> July 2016.**

During this period the crew was mobilised 23 times.

Four fires, including the large incident in Brook Lane; this resulted in an attendance of 6 fire engines and numerous support appliances.

The rest of the calls were either false alarms of minor in nature.

Andy Green  
**Station Manager**



## BA13+ REPORT to WESTBURY AREA BOARD

On behalf of the communities of Bratton, Coulston, Dilton Marsh, Edington, Heywood and of course Westbury itself, the BA13+ Community Area Partnership seeks to:

- ¶ **Help the local community articulate their aspirations, needs and priorities**
- ¶ **Work together with residents, councils, businesses, voluntary and other organisations in a common effort to achieve these aims**
- ¶ **Work with partners on projects to make real and sustainable changes to life in and around Westbury**
- ¶ **Contribute to the effective protection of Westbury's natural and heritage environment**
- ¶ **Reflect local concerns and ideas by tackling them in the Community Plan**

**We are planning to extend the Community Plan beyond 2017 in the next year and would VERY much like to hear from individuals, groups, and volunteers with an interest in any of the above themes.** Please contact Phil McMullen, the BA13+ Administrator, for further information. His email address is [ba13plus@outlook.com](mailto:ba13plus@outlook.com)

The most recent BA13+ Community Area Partnership meeting was held on Thursday 19th May 2016 in the Laverton in Westbury. The theme was **Health and Wellbeing**, and our guest speaker was **Sarah MacLennan** from the West Wiltshire Clinical Commissioning Group.

Sarah presented some very sobering facts. Annual funding is less than what's needed to meet demand. Here in Wiltshire we face three hospitals – the Great Western in Swindon, Salisbury District and the Royal United Hospitals in Bath and North East Somerset (BANES). For the next year, to 2017, Wiltshire, BANES and Swindon are facing a funding gap of £500 million.

The cost of treatments is getting higher because we are keeping people well for longer with multiple conditions. We also have a growing population, 22% of which are over 65. There is a national shortage of trained professionals across health and social care including GPs, but it's particularly acute here in Wiltshire. There is a reliance on locums and agency workers. Demand is far outstripping capacity.

Sarah summarised by saying that in her opinion Westbury has one of THE most forward thinking practices in Wiltshire. They have tremendous potential. They are trying to use the money to stop people going to hospital to try and make the White Horse Centre a thriving hub of community expertise. Sarah was warmly thanked for her presentation by a large and appreciative audience from across the community area.

The next Partnership Meeting is to be held on August 18th 2016 - this is to be our Annual General Meeting. The theme this time will be **Leisure and Recreation**. The meeting will be held at the Leighton Recreation Centre and will start at 7pm, with refreshments from 6.45. We are particularly pleased to announce that our keynote presentation will be by Peter Wragg, the Chairman of **Visit Wiltshire** who are the strategic body responsible for Wiltshire's visitor economy development and marketing. Mr. Wragg also represents the visitor economy on the Swindon & Wiltshire Local Enterprise Partnership (LEP).

Phil McMullen, for the BA13+ Community Area Partnership [ba13plus@outlook.com](mailto:ba13plus@outlook.com)



July 2016

Today's NHS – it's a challenging time

The good news is that as a nation we are living longer – but what impact does our ageing population have on the amount of money we have available to spend on healthcare?

With increasing costs of medicines and treatments, and a national shortage of GPs and other health professionals working in the health sector, the NHS is currently facing one of its biggest challenges.

In Wiltshire we are definitely living longer, but not all of us are living well in our older years. A significant proportion of our annual budget is spent helping older people and people with a combination of lots of conditions like Diabetes and COPD to live well. In Wiltshire, over 22% of our population is aged over 65 - and 75,000 of us are living with long term health conditions.

# Our challenges

**Future cuts**

- Annual funding is less than needed to meet demand
- Impact of cuts to social care services
- £100million funding gap across Wiltshire, BANES and Swindon for 2017

**Long term conditions (LTC)**

- Over 75,000 people in Wiltshire live with an LTC
- 50% of all GP appointments are for people with a LTC
- 70% of the total days spent in hospital beds are for LTCs
- 70% of hospital and primary care budgets are used to care for people with LTC

WILTSHIRE CCG

**An ageing population**

- Wiltshire's population over 480,000
- 22% over 65 years old
- 3% over 85 year old

**Increasing costs**

- People are living longer but with one or more health conditions
- Cost of treatments rising
- Growing population
- Increase in public expectations
- Requirement for a 7-day NHS across GP practices

**Professional shortage**

- National shortage of trained professionals across health and social care including GPs, particularly in Wiltshire
- Reliance on agency workers
- Demand outstripping capacity

Dr Richard Sandford-Hill a GP at Market Lavington Surgery says: “Providing medical care for an increasingly ageing population is difficult. In my own practice a majority of my routine appointments are attended by people aged over 65, and those people often have complex long term needs”.

The NHS is used to doing as much as it can with ever-stretched budgets. The shortage of people working in social care means that together with Wiltshire Council, we’re doing our very best to make sure we can support people. And it’s not all doom and gloom – we’re making some great strides forward to make sure we can properly deal with some of the issues we are facing.

Our number one priority is to make sure that older people can get the care and treatment they need either in their own home, or as close to home as possible. Wiltshire has an overall population of over 480,000 and the geography of our county is a challenge. But by working with Wiltshire Council, using a specially-allocated budget called the Better Care Fund, our GPs have established new ways of supporting people to receive care, stay independent and keep well without having to go into hospital. We’re making a real difference to the lives of people in the Wiltshire by tackling head-on issues such as social isolation which can have a big impact on someone’s health and wellbeing.

We know that we face a tough road ahead, but by working in collaboration with our health colleague’s right across Wiltshire we can carve the right path through, and continue to give people really good health care services.

### **People asked to be mindful of drinking too much this summer**

With the holiday and festival season upon us, local residents are being asked not to drink excessive amounts of alcohol and risk damaging their health this summer.

As part of their Stay Well this Summer campaign, Wiltshire Council and NHS Wiltshire Clinical Commissioning Group are reminding people that excessive drinking in a short space of time can have lasting damaging effects.

Unit guidelines are now the same for men and women with both advised not to regularly drink more than 14 units a week, the equivalent of six pints of four percent beer or six glasses of 13 percent wine. People are encouraged not to save up their 14 units for one occasion and try to spread evenly across the week and have regular drink-free days.

People are also advised to limit the total amount of alcohol in one session, drinking more slowly and alternating with food and/or water.

The Stay Well this Summer campaign will also highlight a number of other summer-related issues over the coming months including water safety for children, safe outdoor eating and protecting yourself from excessively high temperatures.

Frances Chinemana, Wiltshire Council associate director for public health said: “We want people to have a safe, happy and healthy summer and we hope our campaign will help with that.



“People will no doubt have a few drinks over the summer, especially if they go on holiday or attend one of the many festivals that take place, but we just want to gently remind people that drinking too much in a short space of time can have a negative knock-on effect to their health.”

Dr Peter Jenkins, Chair of NHS Wiltshire CCG, said: “Most people enjoy a sensible social drink without it having any negative effect but at times lots of people will go out for a good time and have a few more drinks than they’re used to.

“Drinking more than the recommended limit is a habit that we can all fall into easily but drinking just a little too much alcohol puts people at greater risk of developing serious illnesses including heart disease, stroke and cancer.

“That’s why we’re urging everyone to take a sober look at their drinking over the summer and resolve to drink sensibly.”

For more information, people should visit [www.wiltshire.gov.uk//drugalcoholmisuse](http://www.wiltshire.gov.uk//drugalcoholmisuse)

### **Simon Truelove – Interim Accountable Officer of Wiltshire CCG**



Simon Truelove, the CCG’s Chief Financial Officer and Deputy Chief Officer has become interim Accountable Officer.

Deborah Fielding, who was the Accountable Officer at Wiltshire Clinical Commissioning Group, stepped down from her role at the end of June.

Simon will be in post until a replacement is appointed.





## Area Board Update - July 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. We rely on local people to tell us about their experiences of health and care services so if you have used a service recently then we would like to hear from you. This could include hospital, a care home, or a dentist (for example). We use what people tell us when we meet with the commissioners and providers of services. Ultimately we want a health and care system which meets people's needs and your feedback is vital.

### Wiltshire's Health and Wellbeing Groups

Healthwatch Wiltshire is pleased to be supporting the Area Boards with new Health and Wellbeing Groups and Older People's Champions. The Groups will create opportunities for local people to get involved in health and care, including new projects. They will have an important role in gathering the views of local people and work with community commissioners to identify the needs of the local population. Champions will have an important role in making sure that the voices of older people are heard. Most areas now have a Group set up and have identified their local Older People's Champion. Healthwatch Wiltshire will be offering the Champions support so that they can fulfil their role. If you would like more information about how to get involved in your local area on health and care matters then we would love to hear from you.



[www.yourcareyoursupportwiltshire.org.uk](http://www.yourcareyoursupportwiltshire.org.uk)

Currently the website averages 13,000 page views per month, with 2,000 users. We are updating the directory of services in the county for vulnerable people to include accessible transport options, foodbanks and activities like music, sports and leisure. The directory is informed by the voluntary sector organisations who run many of the services listed. Guides have been added: 'Paying for care', 'Paying for care in your own Home' and 'Paying for care in a Residential or Nursing home'.

Recently pages have been updated with information about Dementia Services across the county. Easy Read content produced by Wiltshire Council in collaboration with Wiltshire People First has been added too. There is now Easy Read information about safeguarding, advocacy, assessments, the Autism Strategy, Care & Support Accreditation, Direct Payments, national eligibility criteria and Personal Budgets.

### Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)





## **Westbury Town Council**

### **Area Board Report – 4<sup>th</sup> August 2016**

The main event held since the last Area Board meeting was the Westbury Street Fayre and Evening Celebrations on the 9<sup>th</sup> July.

Both events were highly successful and attracted larger crowds than had been seen in previous years. The Street Fayre had more than 40 stalls spread out from the Market Place through Maristow Street to the High Street. There were also fairground attractions for the children in Soissy Gardens and the High Street car park. It is always difficult to estimate numbers on these occasions but a number of Tombola-based stalls, such as the British Legion and Lions Club, had sold out by early afternoon which is an indication of a good turnout.

The Evening Celebrations were also well-attended and the crowd were entertained by a variety of acts including the Cley Hill Stompers and the headline act Complete Madness. Local acts Phil Cooper and Lauren Kate were also to the fore.

The Events Working Group of the Town Council have already started planning for the next Street Fayre in 2018.

The next event put on by the Town Council will be the Christmas Lights switch-on to be held on 3<sup>rd</sup> December. So please put this date in your diaries.

**Stephen Andrews**

**Mayor of Westbury**





## **Press information from Wiltshire Community Land Trust**

**10<sup>th</sup> May 2016**

### **Helping Wiltshire`s rural communities to face their future**

**Help is on the way for rural communities in Wiltshire seeking to get involved in planning the future of their towns and villages.**

The independent Wiltshire Community Land Trust (WCLT) has recently won a Big Lottery "Awards for All" grant to provide help and support for local communities embarking on Neighbourhood Plans, focusing on local housing problems and needs, and on the mechanisms they can use to ensure delivery.

"This is a great opportunity to help local people get to grips with planning the future of their communities ", said WCLT Chair Trevor Cherrett. " It will enable us to offer advice and guidance through one-to-one planning surgeries and workshops."

Following the very successful Wiltshire Neighbourhood Planning Roadshow organised by Community First in Devizes on the 16<sup>th</sup> March, WCLT already have several parishes lined up for advice sessions, and this funding will now be able to extend this support.

The project will be in operation until March 2017, and the plan is to work closely with key independent bodies in Wiltshire, including Wiltshire Rural Housing Association, Community First, and Wiltshire Association of Local Councils, along with Wiltshire Council and Swindon Borough planning authorities.

WCLT Board member Cllr Jonathon Seed, Wiltshire Council Cabinet Member for Housing, welcomed the initiative and offered the Council's support. "Wiltshire Council is keen to address the County's housing problems and we are equally keen to encourage local communities to get more involved", he said; "We particularly endorse and support both the Community Land Trust ethos and the exciting work of Wiltshire Community Land Trust."



Community First's Head of Development, Dave Potts, says: "Community First warmly welcomes the project. This fits in perfectly with our programme of support for rural communities in developing Neighbourhood Plans, and we will be working closely with the WCLT."

The WCLT has been promoting the idea of community-led approaches to local planning for several years, with funding support from the Wiltshire Rural Housing Association. "Community Land Trusts are taking off round the country now, especially since it has become so difficult to provide affordable housing for local needs" said Trevor. "The allocation of £60m in the Budget to help develop CLTs, especially in the South West is a welcome boost".

Community Land Trusts are not just about housing, however. Community shops, pubs, workspaces, nature conservation and play areas are examples of wider social and economic assets that can be developed by communities themselves.

**Anyone interested in seeking help and advice on local planning, especially with regard to meeting affordable local housing needs, should contact WCLT members listed below:-**

Chair, Trevor Cherrett: [tbcherrett@btinternet.com](mailto:tbcherrett@btinternet.com);

Vice-Chair, Philippa Read: [pipanddes@outlook.com](mailto:pipanddes@outlook.com);

WCLT Project Support Officer, Anna Maloney: [anna@wiltshireclt.org.uk](mailto:anna@wiltshireclt.org.uk)

---ENDS---

#### **Note for Editors:**

Community Land Trusts are non-profit community-based organisations run by volunteers to develop housing, workspaces, or other assets that meet the needs of the community and are owned and controlled by the community. Wiltshire Community Land Trust is a not-for-profit `umbrella` organisation whose primary purpose is to promote and support the development of community land trusts in Wiltshire, Swindon, and neighbouring counties.

#### **Media contact:**

For more information about Community Land Trusts and its aims, please contact Trevor Cherrett, Chair, Community Land Trust, Tel: 07770 895277, Email:

[tbcherrett@btinternet.com](mailto:tbcherrett@btinternet.com)

Website: [www.wiltshirecommunitylandtrust.org.uk](http://www.wiltshirecommunitylandtrust.org.uk)





## Background to Community First

Community First is a registered charity and a private company limited by guarantee. With the aim of strengthening communities, encouraging enterprise and tackling disadvantage across Wiltshire and Swindon, it provides technical advice, practical support and grant aid to promote local initiatives. Community First also manages countywide programmes bringing benefits to local people, informing and influencing policy makers in the development of rural policies and practices.

## The Big Lottery Fund

- The Big Lottery Fund supports the aspirations of people who want to make life better for their communities across the UK. We are responsible for giving out 40% of the money raised by the National Lottery and invest over £650 million a year in projects big and small in health, education, environment and charitable purposes.
- Since June 2004 we have awarded over £8 billion to projects that change the lives of millions of people. Every year we fund 13,000 small local projects tackling big social problems like poor mental health and homelessness.
- Since the National Lottery began in 1994, £34 billion has been raised and more than 450,000 grants awarded.
- Building Better Opportunities is jointly funded with the European Social Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England. The Department for Work and Pensions is the Managing Authority for the England European Social Fund programme. Established by the European Union, European Social Fund funds help local areas stimulate their economic development by investing in projects which will support innovation, businesses, skills development, job creation, social inclusion and local community regenerations. For more information visit <https://www.gov.uk/european-growth-funding>.
- To be kept informed on the latest Building Better Opportunities news register your interest on our website, [www.biglotteryfund.org.uk/esf](http://www.biglotteryfund.org.uk/esf)
- 

**Website:** [www.biglotteryfund.org.uk](http://www.biglotteryfund.org.uk)  
**Twitter:** [@biglotteryfund](https://twitter.com/biglotteryfund) #BigLottery  
**Facebook:** [www.facebook.com/BigLotteryFund](https://www.facebook.com/BigLotteryFund)





## Locality Youth Facilitator Warminster and Westbury Community Area(s)

### Priorities

- Supporting, developing and strengthening the **LYN Management Groups**, making sure YP are properly represented.
- **Mapping community provision** – this is the positive activity ‘offer’ in each area in the form of a directory of services and activities for YP and at the same time it forms the wider LYN
- **Communications** – ensuring that activities are well promoted
- **Safeguarding** – ensuring funding applications meet our requirements and that we respond quickly if any issues are referred
- **Grants** – ensuring applications are dealt with as quickly and as simply as possible and that reports to the LYN MGs and Boards are complete and clear to avoid deferral

# Positive Activities Young People (PAYP) Budget Allocation 2016/17

Youth Revenue	LHF roll forward Revenue
£16,410	£3,670

## Contact Details

[Janette.bowra@wiltshire.gov.uk](mailto:Janette.bowra@wiltshire.gov.uk)

Mobile: 07747455746

WILTSHIRE COUNCIL

WESTBURY AREA BOARD  
4<sup>th</sup> August 2016

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## **Youth Grants Area Board funding application**

### 1. Purpose of the Report

We have looked in detail at how we provide support to the Community Led Youth Model, while ensuring it continues to be successful and becomes further embedded.

A recent operational review (December 2015) shows the model is producing good results particularly where communities are fully engaged alongside council staff in supporting local delivery of positive youth activities.

The changes now underway will reduce the number of Community Youth Officers from 18 to 7. The new roles will be called Locality Youth Facilitators (LYFs), overseeing a number of community areas.

### **Refer to Councilors Briefing Note: 297 18<sup>th</sup> May 2016**

The recent changes do not alter the Council's commitment to provide positive activities for young people.

As the Locality Youth Facilitator for Westbury I will continue to help and support local groups to provide activities as we have done over the last 18 months.

- My aim is to:

**Supporting, developing and strengthening the Local Youth Network Management Groups**, making sure young people 13 – 19 and up to 25 if disabled and/or with Special Educational Needs are properly presented.

**Mapping** Community Provision in a form of directory of services and activities for young people

**Communications** – ensuring that activities are well promoted

**Safeguarding** – ensuring funding applications meet requirements and that we respond quickly if any issues are referred.

**Grants** – ensuring applications are dealt with as quickly and as simply as possible and that reports to the Locality Youth Management Group and Area Board are complete and clear to avoid deferral  
Available grant for Positive Activities for Young People in Westbury Community Area £20,080.00

For more details – please contact Jan Bowra on 07747455746 or e-mail:  
[janette.bowra@wiltshire.gov.uk](mailto:janette.bowra@wiltshire.gov.uk) .

## Background

1.1 Area Boards have authority to approve Youth Grants area applications as per the Leaders Guidance for Community Area Grants on positive Activities for Young People, adopted by Westbury Area Board. Area Boards will allocate their dedicated youth funds in accordance with this guidance issued by the Leader, meeting requirements of the Constitution. These decisions will take place at the public meetings to ensure that consideration on how the Youth Grants funding is deployed is open and transparent.

1.2 Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement and the code of conduct, as well as ensuring the Community Youth Grants criteria is met. Area Boards have been delegated the responsibility to ensure positive activities for young people are secured sufficiently to improve their well-being and to ensure support from Wiltshire

Council Children's Services has been received. This support will fundamentally come from the local areas Locality Youth Facilitator so Area Boards need to be sure this resource has been offered and enabled.

1.3 The Locality Youth Facilitator is required to provide recommendations from the Local Youth Network management group through a report submitted to the Area Board. These recommendations will be generated from the Local Youth Network management group through the use of a scoring sheet matrix of each Youth Grant funding application. Community Area Boards must take into account these recommendations, advice and guidance.

1.4 When considering funding applications, the Area Board must ensure there is evidence that young people have participated in the decision making process. This will have been verified by the Locality Youth Facilitator.

1.5 Area Boards must ensure that safeguarding and quality assurance standards have been met and that and must have the necessary policies and procedures in place to meet legal requirements. The Locality Youth Facilitator will have carried out these checks on the group that has submitted an application for funding.

1.6 Applications of up to and including £5000 can be made for a Community Youth Grant and those that have sought match funding will carry more weighting.

1.7 Applications that involve and benefit groups of vulnerable young people will be given extra weighting when coming to a decision.

1.8 Applications must help meet the identified needs, priorities and outcomes for young people in the area that the Local Youth Network has provided through its community needs analysis.

1.9 Applications must be for positive activities for young people aged 13-19 (up to 25 years of age for young people with special additional needs and or disabilities and must be for new projects and or support community projects, not retrospective applications. The Community Youth Grant funding is for revenue based positive activities for young people and is ring-fenced for this purpose.

1.10 Those applying for funds must be a voluntary or community sector organisation or have a sponsor organisation. Applications may be received from a parish/town council or school or other statutory service, providing conditions of application have been met, as per criteria. Groups of young people may apply providing they have the support of a supporting/sponsor organization.

1.11 Area Boards will not consider Community Youth Grant applications from town and parish councils or schools/other statutory bodies for purposes that relate to fund their normal services and or activities.

1.12 The funding is not to replace other local funding which is used to support services and activities for young people and the Area Board is required to ensure the funding enhances and complements local provision/resources.

1.13 The Area Board will ensure that impact assessment will form a condition of any funding decision to enable monitoring of the effectiveness of positive activities. The Locality Youth Facilitator and the Local Youth Network management group will carry this role out. This will include recipients completing and returning evaluation forms and accounts of expenditure.

1.14 The emphasis of this Community Youth Grants funding is to support the ethos of the community-led model for the provision of positive activities for young people, which supports young people and their communities to come together to develop a local response to meet local needs. Therefore, applications that embrace and evidence this should be encouraged.

1.15 Area Boards will consider funding applications at every meeting whilst there is still funds available.

1.16 The funding criteria and application forms are available on the council's website:  
<http://www.wiltshire.gov.uk/council/areaboards/communityyouthactivitiesgrants.htm>

#### Background documents used in the preparation of this report-

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Westbury Local Youth Network Management Group notes and actions
- Positive Activities for Young People local Youth Network (LYN) Terms of Reference
- Positive Activities Toolkit for Community Area Boards

## 2. Main Considerations

2.1. Councilors will need to be satisfied that Youth Grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of it being awarded.

2.2. Councilors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding.

2.3. Councilors will need to ensure measures have been taken in relation to safeguarding children and young people.

2.4 Councilors will need to ensure that young people have been central to each stage of this Community Youth Grant funding application.

## 3. Implications

### Environmental and community implications

3.1. Area Board grants contribute to the improvement of positive leisure-time activities for young people throughout their local community and the intention will be for the awarding project to add to this. The specific project will determine the scope of this.

#### Financial implications

3.2 No specific ones to report.

#### Legal Implications

3.3 No specific legal implications to report.

#### HR Implications

3.4 No specific implications to report

#### Equality and Diversity Implications

3.5 This project is specifically aimed at and therefore open and accessible to all young people aged 13- 19 and up to age 25 for those individuals with special educational needs and or disabilities

#### 4. Recommendations

No recommendations submitted by the Local Youth Network

The minutes from the Area Board meeting can be found on the Wiltshire Council website (<http://www.wiltshire.gov.uk/council/areaboards.htm> )

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Report Author: (Jan Bowra- Locality Youth facilitator for Warminster and Westbury Community Areas) Tel No: 077474557  
E-mail: [janette.bowra@wiltshire.gov.uk](mailto:janette.bowra@wiltshire.gov.uk)

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<b>Report to</b>	Westbury Area Board
<b>Date of Meeting</b>	04/08/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> West Wilts Esprit Gymnastics Club <b>Project Title:</b> West Wilts Gymnastics and Fitness Showers  <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Westbury Town Council <b>Project Title:</b> Westbury Town Council Christmas Lights  <a href="#">View full application</a>	£4195.00
<b>Applicant:</b> Westbury Town Council <b>Project Title:</b> Repairs to Public Toilets Westbury  <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Edington Parish Council <b>Project Title:</b> Provision of Additional Play Equipment for the Village Play Field  <a href="#">View full application</a>	£3495.50

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">1884</a>	West Wilts Esprit Gymnastics Club	West Wilts Gymnastics and Fitness Showers	£1000.00
<p><b>Project Description:</b>            We have now completed 18 months in our fantastic facility and wish to expand our fitness provision to provide daytime use of the fitness suite and daytime fitness classes. We can then expand our membership to workers in the White Horse Business Park and other local business communities providing class's gym sessions and personal training at lunchtimes. To do this we need to upgrade our changing rooms by installing shower cubicles as we have no shower provision at present. This will enable workers to increase activity levels during the day and us to work with businesses to promote healthy lifestyles.</p> <p><b>Input from Community Engagement Manager:</b>            This application has been deferred from the previous Area Board meeting. The application meets the criteria although members had questions around use from the Westbury community area seeing as the facility is based in Trowbridge.</p>			

**Proposal**  
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">1971</a>	Westbury Town Council	Westbury Town Council Christmas Lights	£4195.00

**Project Description:**  
Westbury Town Council organises a Christmas Event each year for the Westbury Community. The event lasts a period of one month. A key part of the event is the Christmas light display and switch on. This project is requesting match funding to replace 15 watt Tungsten lamps with efficient and sustainable LED. And to purchase 2 x 12 metre road displays and 2 column displays to replace existing Christmas lights that are no longer viable for repair. Replacement of the Christmas lights will enable Westbury Town Council to continue to support and provide a Christmas event.

**Input from Community Engagement Manager:**  
This application meets the criteria for a capital grant although with an ever reducing budget for community grants it perhaps does not meet local objectives and priorities and appears to be a large sum of money.

**Proposal**  
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2033</a>	Westbury Town Council	Repairs to Public Toilets Westbury	£1000.00

**Project Description:**  
The following repairs are required Faulty solenoid in door catch £94.34 Replacement lights time locks on two units £420.18 two replacement door locks to prevent people becoming locked in the units £200.00 Blocked pipes replacement £814.00 Total Cost identified £1528.52

**Input from Community Engagement Manager:**  
Westbury area board has £1000 to put towards local business and town/parish councils maintaining public conveniences. Westbury town council have successfully kept the local public conveniences open and have applied for some funding retrospectively.

**Proposal**  
That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2024</a>	Edington Parish	Provision of Additional Play	£3495.50

	Council	Equipment for the Village Play Field	
<p><b>Project Description:</b> To provide additional play equipment aimed at the under-fives as this is one of the groups that we have a deficit of equipment for.</p> <p><b>Input from Community Engagement Manager:</b> This group have not approached the community engagement manager to discuss although it is recognised the need for improved provision locally.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report.

**Report Author:**

Liam Cripps  
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Grant Applications for Westbury on 04/08/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1884	Community Area Grant	West Wilts Gymnastics and Fitness Showers	West Wilts Esprit Gymnastics Club	£1000.00
1971	Community Area Grant	Westbury Town Council Christmas Lights	Westbury Town Council	£4195.00
2033	Community Area Grant	Repairs to Public Toilets Westbury	Westbury Town Council	£1000.00
2024	Community Area Grant	Provision of Additional Play Equipment for the Village Play Field	Edington Parish Council	£3495.50

ID	Grant Type	Project Title	Applicant	Amount Required
1884	Community Area Grant	West Wilts Gymnastics and Fitness Showers	West Wilts Esprit Gymnastics Club	£1000.00

**Submitted:** 04/04/2016 17:15:21

**ID:** 1884

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

NA

**5. Project title?**

West Wilts Gymnastics and Fitness Showers

**6. Project summary:**

We have now completed 18 months in our fantastic facility and wish to expand our fitness

provision to provide daytime use of the fitness suite and daytime fitness classes. We can then expand our membership to workers in the White Horse Business Park and other local business communities providing classes gym sessions and personal training at lunchtimes. To do this we need to upgrade our changing rooms by installing shower cubicles as we have no shower provision at present. This will enable workers to increase activity levels during the day and us to work with businesses to promote healthy lifestyles.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 0XE

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2015

**Total Income:**

£153230.00

**Total Expenditure:**

£148079.00

**Surplus/Deficit for the year:**

£5151.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1000.00

**Why can't you fund this project from your reserves:**

We have had considerable expenditure in the last six months due to completely funding our previous project to install bleacher seating. This has allowed us to become a recognised event venue and to hold external competitions. We were unable to secure any financial support for this venture so we have completely funded this ourselves and now wish to develop another



side of the business. We have half the cost of the new project but we need funding to meet the other half.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£10000.00		
Total required from Area Board		£1000.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Supply and fit 4		Westbury Area		
x shower	10000.00	Board		1000.00
cubicles		Trowbridge		
		Area Board		3000.00
		Bradford on		
		Avon Area		1000.00
		Board		
		Funding from	yes	3000.00
		WASP		
		Our Own	yes	2000.00
		Fundraising		
<b>Total</b>	<b>£10000</b>			<b>£10000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Bradford on Avon

Trowbridge

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Our fantastic facility benefits everyone in our main catchment areas Trowbridge Westbury Bradford on Avon and the surrounding villages who wishes to become involved or is already involved in Gymnastics and Fitness-related activity. We provide Gymnastics opportunities to participants from babies upwards and have waiting lists for a number of our classes. We have also introduced a number of new activities such as Rhythmic Men’s Artistic Parkour Adult Trampoline and Gymnastics Soft Play PAYG sessions and Disability as well as Birthday Parties Meeting Room Hire Venue Hire and a Fitness Suite. It is also our goal to further reach under represented sectors of the community such as 14 years upwards and adults. Our current growth is also providing training and employment opportunities both for our current older teenage members and for new coaches. We are developing ourselves as a training facility and offer both voluntary and paid employment to 14 year olds upwards who wish to become

coaches and leaders. We also now offer formal Work Experience to secondary school pupils. The growth in our membership especially in teenagers and adults is providing the Club with ever more avenues to develop its profile and the number of people it positively affects in Wiltshire. We now wish to develop our fitness facilities by installing shower cubicles into each of our changing rooms this means that we will be able to open up our provision to workers in our catchment areas who wish to exercise during the daytime. We already have a fitness suite and a self-contained matted room which are used during the evenings as well as fitness instructors and personal trainers. The installation of showers will mean that all these facilities will be accessible to workers at lunchtimes and before work. This will help to further raise the Clubs profile and attract more members from wider backgrounds within our target geographical areas and ethnic groups.

**14. How will you monitor this?**

As an organisation we are Gym Mark accredited which is British Gymnastics quality standard certification. As part of this we have developed a detailed Action Plan which provides the means for us to evaluate our progress at each stage of our development. We have also developed a database in which we keep all participant personal details which means that we can dissect our membership at any time and check various characteristics against our target audiences. In this way we will always know and can report periodically whether we are reaching our target underrepresented groups and whether their numbers within our programmes are growing. We can also target our marketing geographically so that we can reach under-represented communities and if necessary ethnicities and or age groups. We publish monthly Newsletters engage in monthly membership surveys to gauge our member's opinions and we have a comments book in Reception which we actively encourage our members to fill in.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are applying for the Area Board Grant to help support the growth and development of a much bigger project. The Gymnastics and Fitness facility remains a not for profit organisation so all income over and above our ongoing running costs is reinvested. The business will therefore remain self-funding.

**16. Is there anything else you think we should know about the project?**

We are applying for this Area Board Grant to upgrade the facilities belonging to a much bigger project a permanent Gymnastics and Fitness facility for the communities of Trowbridge Westbury Bradford on Avon and the surrounding areas. This larger project has an annual cost as the building will be rented. All our costs are calculated monthly quarterly and annually and are available for perusal if required.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1971	Community Area Grant	Westbury Town Council Christmas Lights	Westbury Town Council	£4195.00
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**Submitted:** 07/06/2016 13:32:44

**ID:** 1971

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The ongoing running costs and repairs for Westbury Town Christmas Lights is funded from the precept. But this is inadequate to cover the total cost.

**5. Project title?**

Westbury Town Council Christmas Lights

**6. Project summary:**

Westbury Town Council organises a Christmas Event each year for the Westbury Community. The event lasts a period of one month. A key part of the event is the Christmas light display and switch on. This project is requesting match funding to replace 15 watt Tungsten lamps



Total required from Area Board		£4195.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
LED Lights	1870.00	Ear marked Reserve	yes	1500.00
12 Meter Road Lights	5800.00	Capital	yes	2695.00
2 Column Lights	720.00			
<b>Total</b>	<b>£8390</b>			<b>£4195</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Retail - The lights will be displayed in the Town Centre encouraging shoppers and visitors to an area of retail that requires ongoing support. Residents - The Christmas lights will be on display in the town centre for the benefit of Westbury and surrounding villages benefits. Environment - By replacing the Tungsten lights with LED the impact on Westbury Town Councils carbon footprint will be reduced and provide longevity to the Christmas lighting.

**14. How will you monitor this?**

Feedback from retail outlets residents and visitors. Feedback is gathered in a number of ways word of mouth website local town caretaker.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Christmas lights will be funded in the long term from the running expenses budget while they are still viable for repair. However should Christmas displays fail in the future Westbury Town Council may no longer be able to provide this service to the Westbury Community.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section

above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2033	Community Area Grant	Repairs to Public Toilets Westbury	Westbury Town Council	£1000.00
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**Submitted:** 20/07/2016 12:09:58

**ID:** 2033

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The grant requested is to fund repairs to the public toilets in Warminster Road and The High Street Westbury. The public toilets would have been closed to the public by Wiltshire Council if not cleaned and maintained by the Town Council. No budget provision for the cleaning maintenance of the toilets was made in 16-17

**5. Project title?**



Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Solenoid for door catch	94.34	Reserves	yes	528.52
Lights time locks	420.18			
Door locks	200.00			
Replacement pipes	814.00			
<b>Total</b>	<b>£1528.52</b>			<b>£528.52</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Westbury community visitors to the town and traders

**14. How will you monitor this?**

Each toilet door provides a counter of use this is being monitored and recorded monthly.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Future funding will be built into the budget requirement

**16. Is there anything else you think we should know about the project?**

NA

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**



**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2024	Community Area Grant	Provision of Additional Play Equipment for the Village Play Field	Edington Parish Council	£3495.50
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**Submitted:** 12/07/2016 16:50:53

**ID:** 2024

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

Provision of additional play equipment for the village play field the Parish Council have insufficient funds to provide this equipment.

**5. Project title?**

Provision of additional play equipment for the village play field

**6. Project summary:**

To provide additional play equipment aimed at the under-fives as this is one of the groups that we have a deficit of equipment for.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA13 4PG

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2016

**Total Income:**

£11580.00

**Total Expenditure:**

£11691.00

**Surplus/Deficit for the year:**

£111.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£9107.00

**Why can't you fund this project from your reserves:**

The parish council reserves are earmarked for future projects and contingency funding.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6991.00		
Total required from Area Board		£3495.50		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
Climbing frame	5710.00	Donations from village events	yes	2100.00
Safer impact	1281.00	Donations from		1000.00

grass tiles		local businesses	
		Parish Council reserves	yes 395.50
<b>Total</b>	<b>£6991</b>		<b>£3495.5</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The children of the village will benefit particularly the two to five age group who have little suitable play equipment at present and this will improve their access to equipment encouraging a healthy lifestyle.

**14. How will you monitor this?**

The playfield is monitored on a regular basis by all members of the parish council and one member has specific responsibility for the maintenance and usage of the playfield equipment and she submits a report to the parish council at every meeting.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one off payment for the installation of the equipment any ongoing costs re maintenance etc. will be met from the parish precept.

**16. Is there anything else you think we should know about the project?**

NA

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.